

## ACCOUNTING TECHNICIAN

**Service:** Accounting and finance

**Place of work:** Bromont, Quebec Canada (Brossard, in 2025)

**Telecommuting:** Hybrid according to company policy

**Languages:** French and English

\* Valid work permit is required to work in Canada



## RETHINKING HYDROPOWER



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## THE COMPANY:

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Litostroj Hydro Inc., a growing subsidiary 100% owned by Energo-Pro, is a key player in the hydropower space. Our work is characterized by a unique way of doing things that focuses on simplicity and efficiency. Relationships with the various stakeholders are at the heart of our projects and it is with passion and authenticity that we work to achieve our objectives. In the day-to-day operations, Litostroj Hydro Inc works closely with a multitude of partners.

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## ROLE SUMMARY

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Under the responsibility of the CFO, your role will be to take charge of the accounting while contributing to various administrative tasks in a warm and welcoming atmosphere! If you're looking for a place where you can grow professionally while feeling right at home, look no further!

## KEY RESPONSIBILITIES

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- Record and organize financial transactions such as expenses, income, and payments, and ensure that accounting records are accurate.
  - Verify that bank transactions correspond to the company's accounting records, and resolve any discrepancies or errors.
  - Manage accounts payable and receivable: Process supplier invoices, customer payments, as well as invoicing and collections, ensuring that payment and collection deadlines are met.
  - Prepare tax returns (GST, QST, corporate income tax, etc.).
  - Collaborate in the preparation of various financial reports, such as balance sheets, income statements and cash flows.
  - Manage intercompany operations, including recording, elimination, reconciliation, and documentation of transactions between different entities.
  - All other related tasks and administrative tasks
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## CANDIDATE PROFILE

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- Bachelor's degree, DEC in accounting (or relevant equivalent experience)
- Minimum 5 years in a similar position
- Advanced Excel proficiency
- Have a good knowledge of Acomba
- Professional French and English bilingualism, as we have several English-speaking partners outside of Quebec.
- Be autonomous, organized and have a sense of initiative

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## Company Benefits and Conditions

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- Schedule from Monday to Friday for 40 hours
- 2 to 3 weeks of vacation (depending on profile)
- Possibility of teleworking, according to the company's policy. Currently, 2 days in the office.
- Group (medical) insurance
- Group RRSP with an employer contribution of up to 6% of base salary.
- Possibility of annual bonuses
- Opportunity to grow within the company
- Free parking