
THE COMPANY

Litostroj Hydro Inc., a rapidly growing subsidiary fully owned by the Wikov Group, is a key player in the hydropower sector. Our approach is marked by a unique style focused on simplicity and efficiency. Strong relationships with various stakeholders are at the core of our projects, and we work with passion and authenticity to achieve our goals. In daily operations, Litostroj Hydro Inc. collaborates closely with a wide network of partners across Canada, the United States, and Europe.

ROLE SUMMARY

Reporting to the Director of Project Execution, the Contract Manager is responsible for the contractual and commercial management of the company's hydroelectric projects. Acting as a strategic partner within the project team, the incumbent ensures profitability, compliance, and effective risk management throughout the contract lifecycle.

This role requires solid experience in contract management for engineering or construction projects, a strong understanding of EPC models, and proven ability to negotiate and safeguard the company's commercial interests.

KEY RESPONSIBILITIES

Contract and Risk Management

- Act as the official representative of Litostroj Hydro to clients and local authorities, building relationships based on integrity, trust, and professionalism.
- Plan and prepare assigned work scope in detail.
- Collaborate with site representatives (QA, OHS, etc.) to ensure smooth operations.
- Interface with engineering and quality teams to clarify technical procedures, drawings, and field data requirements.
- Lead and promote a strong safety culture, ensuring compliance with safety, quality, and performance standards.
- Maintain and enhance the professional image and reputation of Litostroj Hydro.
- Identify opportunities for additional work within the scope of projects.
- Ensure timely preparation and submission of construction, installation, commissioning documentation, and handover packages.

Claims and Disputes

- Prepare and negotiate claims, scope changes, and compensable events.
- Participate in the resolution of contractual disputes in collaboration with legal and technical departments.

Subcontractor Management

- Prepare and manage subcontract agreements, including bid analysis, negotiation, and final account approval.

- Ensure compliance with contractual, technical, and regulatory requirements.

Compliance and Governance

- Ensure adherence to internal policies, labor laws, export controls, and applicable regulatory requirements.
- Produce regular commercial performance reports and coordinate commercial audits.

QUALIFICATIONS

Education:

- Bachelor's degree in business administration, Engineering (Mechanical, Electrical, or Civil), Law, or a related field.
- Additional legal training is considered an asset.

Experience:

- Minimum of 8 years of experience in a similar role, ideally in the hydroelectric, energy, or industrial sectors.
- Demonstrated experience in contract and financial management of complex international projects.

Key Skills:

- Strong knowledge of contract management frameworks (EPC, O&M, FIDIC, or equivalent).
- Excellent financial acumen: budgeting, forecasting, cost control.
- Ability to manage multiple projects simultaneously in a demanding technical environment.
- Strong negotiation, communication, and team leadership skills.
- Analytical mindset, rigor, and results-oriented approach.
- Bilingual (French/English): Excellent spoken and written English is essential. The role involves regular communication with clients and partners in other Canadian provinces, the United States, and Europe.

WORK CONDITIONS

- Hybrid work mode, in accordance with company telework policy.
- Permanent full-time position, 40 hours per week.
- Dynamic and collaborative work environment with stimulating challenges in an international context.