
THE COMPANY

Litostroj Hydro Inc., a rapidly growing subsidiary fully owned by the Wikov Group, is a key player in the hydropower sector. Our approach is marked by a unique style focused on simplicity and efficiency. Strong relationships with various stakeholders are at the core of our projects, and we work with passion and authenticity to achieve our goals. In daily operations, Litostroj Hydro Inc. collaborates closely with a wide network of partners across Canada, the United States, and Europe.

ROLE SUMMARY

The Master Scheduler is responsible for establishing and managing an integrated scheduling framework across all Litostroj Group entities — Litostroj-US (LUS), Litostroj Hydro (LHI), Litostroj Engineering (LE), and Litostroj Power (LP). This role ensures consistent, PMI-aligned project scheduling practices that support the full engineer-to-manufacture-to-installation lifecycle of hydro turbine projects.

The Master Scheduler develops and governs the Master Schedule Development and Management Standard Operating Procedure (SOP), provides cross-entity training, and supports scheduling integration within each company's ERP, PLM, and project management systems (e.g., Acumatica, Primavera P6, Windchill, MS Project).

This position acts as the central authority for schedule governance, ensuring all project and manufacturing schedules align to a unified structure that enables visibility, forecasting, and performance measurement across the entire Litostroj Group portfolio.

KEY RESPONSIBILITIES

Scheduling Governance & Standardization

- Develop and maintain the Litostroj Group Master Schedule Development and Management SOP, establishing common standards for:
 - WBS hierarchy and coding conventions
 - Schedule levels (Level 1–5) and reporting granularity
 - Activity coding, calendars, and resource structures
 - Integration of project, engineering, manufacturing, and field service schedules
 - Support financial forecasting through integration of Acumatica and P6
- Define and enforce scheduling quality standards and validation criteria across all entities.
- Ensure all entity-level schedules roll up into a **single integrated master schedule** for corporate forecasting and executive reporting.

Cross-Entity Coordination

- Collaborate with scheduling leads and project controls teams from **LUS, LHI, LE, and LP** to ensure consistent implementation of scheduling policies.

- Coordinate schedule handoffs between entities (e.g., LHI engineering → LUS manufacturing → LP installation).
- Support alignment of schedule data with cost, procurement, and engineering deliverable tracking systems.
- Lead monthly cross-entity schedule coordination meetings to review progress, slippages, and critical interfaces.

System Integration & Digital Enablement

- Oversee the configuration and standardization of scheduling tools (Primavera P6, Acumatica Project Management, Windchill, MS Project) for interoperability.
- Define data exchange protocols and schedule import/export templates between systems.
- Support ERP and PLM integration efforts to automate schedule updates, progress reporting, and milestone synchronization.

Training, Mentorship & Continuous Improvement

- Develop and deliver **schedule management training modules** for project managers, project controls analysts, and engineers.
- Mentor entity-specific schedulers to build consistent technical capability across the group.
- Lead lessons-learned sessions and continuous improvement initiatives to enhance schedule accuracy and forecast reliability.
- Support internal audits to ensure compliance with the Master Scheduling SOP and PMI best practices.

Reporting & Executive Support

- Generate consolidated **Group-level schedule performance reports**, including milestone tracking, earned schedule metrics, and forecast summaries.
- Provide executive dashboards and analytics to leadership teams (CEO, COO, CFO, and Directors).
- Support bid/proposal schedules during the pursuit phase to ensure feasibility and consistency with production and field execution timelines.

QUALIFICATIONS

- Bachelor's degree in Engineering, Construction Management, Project Controls, or related field.
- Minimum 10 years of scheduling experience within large, complex engineering-to-manufacturing projects (hydropower, energy, or heavy industry preferred).
- Prior experience developing or administering enterprise scheduling standards or SOPs.
- PMP®, PMI-SP®, or AACEI PSP® certification preferred.
- Advanced proficiency in Primavera P6, Acumatica Project Management, and MS Project.

- Strong understanding of PMI PMBOK® and AACEI scheduling standards.
- Demonstrated ability to develop, maintain, and integrate multi-disciplinary schedules across engineering, procurement, manufacturing, and field services.
- Excellent communication and facilitation skills for cross-cultural, multi-entity collaboration.
- Analytical and detail-oriented, with strong reporting and forecasting acumen.
- Ability to train and mentor others effectively in schedule management practices.
- Excellent spoken and written English is essential. The role involves regular communication with clients and partners in other Canadian provinces, the United States, and Europe.

WORK CONDITIONS

- Permanent full-time position, 40 hours per week.
- Dynamic and collaborative work environment with stimulating challenges in an international context.
- **The successful candidate may be based in either the United States or Canada.**