

JOB DESCRIPTION

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| COMPANY | Litostroj Hydro | DEPARTMENT | Site and Services |
| NAME OF THE POSITION | Site Quality Advisor | | |
| REPORTING TO | Head of Field Services | | |
| RESPONSIBLE FOR | N/A | | |

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| NATURE OF THE ORGANIZATION | <p>Litostroj Hydro Inc., a fast-growing subsidiary wholly owned by Wikov Group, is a key player in the hydroelectric industry. Our work is characterized by a unique approach focused on simplicity, efficiency, and collaboration.</p> <p>On a daily basis, Litostroj Hydro works closely with a wide range of partners, suppliers, and clients located across Canada, the United States, and Europe. Relationships with stakeholders are at the heart of our projects, and we work with passion, rigour, and authenticity to achieve our objectives.</p> |
| POSITION SUMMARY | <p>Reporting to the Head of Field Service, the Site Quality Advisor is responsible for overseeing the quality control of site activities related to the refurbishment and installation of hydroelectric turbines, generators, auxiliary systems, and balance of plant equipment.</p> <p>This role ensures that all on-site work complies with established quality standards and regulatory requirements by leading quality management processes, conducting audits, and identifying opportunities for improvement.</p> <p>The Site Quality Advisor plays a key role in supporting the seamless and consistent execution of site projects, helping to maintain efficiency and avoid disruptions.</p> |
| RESPONSIBILITIES | <p>Site Quality Management – 90%</p> <ul style="list-style-type: none"> Act as Litostroj Hydro’s quality representative on-site, maintaining a relationship of integrity, trust, and professionalism with customers and local authorities to ensure a high level of satisfaction. Collaborate effectively with other site representatives (Site Manager, Technical Field Advisors, OHS Representative, etc.). Prepare and manage all quality documentation related to site activities. Perform on-site inspections, witness points, and assessments to ensure compliance with applicable quality standards, procedures, and client requirements. |



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| | <ul style="list-style-type: none"> • Coordinate with engineering and office-based quality teams to identify and resolve non-conformities. • Conduct condition assessments of equipment and installations. • Inspect incoming materials and components upon delivery to the site. • Ensure that site instruments and tools are functional and properly calibrated. • Provide leadership in promoting safety, quality, and performance excellence. • Consistently uphold and enhance the professional image and reputation of Litostroj Hydro. • Ensure timely preparation and submission of construction, installation, and commissioning documentation and handover packages. • Confirm that all quality requirements are clearly understood and that measurements and inspections are properly performed and documented. • Identify solutions to site issues and determine whether engineering support is required. • Resolve problems using local resources whenever possible to minimize cost and schedule impacts. <p>Office – 10%</p> <ul style="list-style-type: none"> • Participate in post-project lessons learned sessions to identify improvement opportunities. • Between projects, support office-based activities including site preparation, drafting site instructions, reviewing site schedules, and contributing to proposal development. • Assist with site preparation by defining required tasks, tools, special equipment, and consumables. • Support the proposals team by estimating site work duration and scope of work. • Review technical drawings, site schedules, and scopes of work to identify risks and proactively prepare for upcoming projects. |
| <p>COMPETENCIES AND SKILLS</p> | <ul style="list-style-type: none"> • Ability to demonstrate key successes, challenges faced, and lessons learned. • Strong computer skills, including proficiency in MS Excel, MS Project, MS Word, MS Outlook, MS Teams, and PDF editing tools. • Familiarity with AutoCAD and SolidWorks is considered an asset. • Bilingual (French/English): Excellent spoken and written English is essential. The role involves regular communication with |

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| | <p>clients and partners in other Canadian provinces, the United States, and Europe.</p> |
| <p>EDUCATION</p> | <ul style="list-style-type: none"> • Experience as a Site Quality Advisor on construction projects of moderate complexity is considered an asset. • Experience working on hydroelectric turbine and generator projects (new installations or refurbishments) is an advantage. • Confined space training certification. • Working at heights training. • Lockout/tagout training. • First aid training is considered an asset. |
| <p>WORK CONDITIONS</p> | <ul style="list-style-type: none"> • Work schedules may vary and can reach up to 84 hours per week, depending on project needs. • The typical rotation is 2 weeks on / 2 weeks off, with workdays ranging from 6 to 10 hours. • The successful candidate may be based in either the United States or Canada. |